

Regular Meeting

Agenda Item #	3
Meeting Date	10 October 2005
Prepared By	Sara Anne Daines HCD Director
Approved By	Barbara B. Matthews City Manager

Discussion Item	Resolution approving Community Development Block Grant (CDBG) Projects
Background	<p>On October 6, 2005, the Council considered the recommendations of the Advisory Committee which had solicited applications from the community for both capital improvement and public service projects which could be funded under the Community Development Block Grant (CDBG) program in PY32. Six projects were selected by the Advisory Committee for consideration by the Council. The following projects were considered:</p> <p><u>Public Service Recommendations:</u></p> <ul style="list-style-type: none"> \$ 4,500 Manna Food Center: Takoma Park Distribution Site \$ 12,250 Columbia Union College: Victory Tower Health Care \$ 8,250 Takoma Park Boys and Girls Club: Youth Sports Program <p><u>Capital Improvement Project Recommendations:</u></p> <ul style="list-style-type: none"> \$ 70,000 Holton Lane Streetscape Improvements \$ 25,000 ADA Accessibility Plan \$ 50,000 Maple Avenue Streetscape Improvements \$ TBD Montgomery County Multi-family Housing Rehabilitation Program <p>The Advisory Committee recommended that funds received in excess of estimated PY32 allocation be dedicated, as in past years, to the multi-family housing rehabilitation program administered by Montgomery County and available to Takoma Park landlords for necessary rehabilitation of multi-family residential units in CDBG eligible areas.</p> <p>The Advisory Committee further recommended that, in the event the City's CDBG PY32 allocation is less than anticipated, project budgets be reviewed. If a public service activity or capital project could not be completed as proposed at a reduced funding level, funds would be reallocated to another project. Any significant changes in the programming of CDBG funds would be brought before the Council for consideration.</p> <p>The Council expressed its support of the Advisory Committee's recommendations.</p>
Policy	To maximize funding resources available for programming which benefits the community.
Fiscal Impact	The City has received, on average, \$167,000 per year as a result of its participation

	in the County administered CDBG program. Of this amount, a maximum of 15% can be allocated for community or public service projects with the balance directed toward eligible capital improvement projects.
Attachments	<ul style="list-style-type: none"> • Resolution approving certain CDBG Projects • PY32 CDBG Project Listing
Recommendation	To adopt a resolution approving the proposed CDBG projects and authorizing their submission to Montgomery County
Special Consideration	

City of Takoma Park Maryland
**COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM
PY32 PROJECT RECOMMENDATIONS**

PUBLIC SERVICE PROJECTS

ESTIMATED PY32 PUBLIC SERVICE BUDGET

Estimated Budget	\$ 25,000	Fifteen percent of anticipated allocation
Proposed Projects:	\$ 4,500	Manna Food Center: Takoma Park Distribution Site
	\$ 12,250	Columbia Union College: Victory Tower Health Care
	<u>\$ 8,250</u>	Takoma Park Boys and Girls Club: Youth Sports Program
	\$ 25,000	Total Proposed Projects

PROJECTS RECOMMENDED FOR FUNDING

Name of Project:	Manna Food Center - Takoma Park Food Distribution Site
Submitted By:	Manna Food Center, Inc.
Funding Request:	\$ 4,500
Recommended Funding:	\$ 4,500

Project Description:	Project provides for the weekly distribution of 150 boxes of food to low and moderate income residents of Franklin Apartments (7620 Maple Avenue) and other Maple Avenue apartment complexes.
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Total Beneficiaries:	Seventy-five (75) Households
LMI Beneficiaries:	Seventy-five (75) Households - 100% benefit
Previous CDBG Funding:	No

Name of Project:	Columbia Union College - Victory Tower Health Care Project
Submitted By:	Columbia Union College Nursing Department
Funding Request:	\$ 12,250
Recommended Funding:	\$ 12,250

Project Description:	Project provides for the continuation of bimonthly on-site, one-on-one health assessment services for the residents of Victory Tower (7050 Carroll Avenue). A secondary component of the project is the recording of family histories of the residents by students of CUC's History Department.
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Total Beneficiaries:	125 individuals
LMI Beneficiaries:	106 individuals - 85% benefit
Previous CDBG Funding:	Yes - PY29 (\$12,250)

Name of Project:	Takoma Park Boys and Girls Club Youth Sports Program
Submitted By:	Takoma Park Boys and Girls Club, Inc.
Funding Request:	\$ 25,000
Recommended Funding:	\$ 8,250
Project Description:	Project provides for the expansion of athletic programming and team sports for at-risk LM youth. Sixty percent of the youth involved in this program are Takoma Park residents.
Total Beneficiaries:	150 individuals
LMI Beneficiaries:	125 individuals - 83% benefit
Previous CDBG Funding:	Yes - PY30 (\$12,250)

CAPITAL IMPROVEMENT PROJECTS

ESTIMATED PY32 CAPITAL IMPROVEMENT BUDGET

Estimated Budget	\$145,000 (*)	
Proposed Projects:	\$ 70,000	Holton Lane Streetscape Improvements
	\$ 25,000	ADA Accessibility Plan
	\$ 50,000	Maple Avenue Streetscape Improvements
	<u>\$ TBD</u>	Multi-family Housing Rehabilitation Program
	\$145,000	Total Proposed Projects (*)

(*) CDBG funds received in excess of estimated \$145,000 are proposed to be dedicated to Multi-family housing rehabilitation program administered by Montgomery County.

PROJECTS RECOMMENDED FOR FUNDING

Name of Project: **Holton Lane Streetscape Improvements - Phase II**
Submitted By: Takoma Langley Crossroads Development Authority
Funding Request: \$70,000

Project Description: The project provides for the completion of planned streetscape improvements along the commercial section of Holton Lane intended to create a more pedestrian oriented atmosphere along what is currently a fairly barren section of commercial businesses.

Planned Activities: Design and Engineering
Installation of lamps on existing street lights and utility posts
Installation of boulevard trees
Landscaping

Phased Project: Yes - Final Phase of Project
Census Tract: CDBG Eligible Census Tract #7017.03

Name of Project: **ADA Accessibility Plan - Phase I**
Submitted By: City of Takoma Park Maryland
Funding Request: \$25,000

Project Description: The project provides for the development of ADA Accessibility Policy and Plan. Recommendations of completed study are to be implemented on a citywide basis, specifically on city streets with sidewalks on one or both sides of the street, over a two-year period.

Planned Activities: Collection and analysis of existing infrastructure improvements

Community meetings
Development of prioritization process and review criteria
Development of project schedule and transition plan and report
Phased Project: Yes - First Phase of Three Phased Project
Census Tract: Citywide CDBG Eligible Activity

Name of Project: **Maple Avenue Streetscape Improvements - Phase I**
Submitted By: City of Takoma Park Maryland
Funding Request: \$50,000

Project Description: The project provides for the planning and engineering of a series of streetscape improvements designed to increase pedestrian safety and improve the appearance of the residential neighborhood along Maple Avenue (Philadelphia Avenue to Sligo Creek Parkway).

Planned Activities: Community Meetings
Design and Engineering

Phased Project: Yes - First Phase of Two Phased Project
Census Tract: CDBG Eligible Census Tract #7018.00

Name of Project: **Montgomery County Multi-family Housing Rehabilitation Program**
Submitted By: City of Takoma Park Maryland
Funding Request: CDBG funds received in excess of estimated budget

Project Description: Rehabilitation of multi-family housing units in CDBG eligible areas.

Planned Activities: Design and Engineering
Construction
Administration

Phased Project: Yes - Ongoing program administered by Montgomery County
Census Tract: CDBG Eligible Census Tracts parts of #7017.02, #7017.03, and #7018.00

Introduced by:

RESOLUTION 2005 -

**Approving certain Capital and Public Services Projects for
PY32 Community Development Block Grant (CDBG) funding**

WHEREAS, the City anticipates receiving Community Development Block Grant (CDBG) funds from Montgomery County during PY32 as a pass through from the U.S. Department of Housing and Urban Development (HUD); and

WHEREAS, the Advisory Committee, responsible for the initial review of requests for CDBG funding, found each of the following projects to further the community development goals of the City and to be eligible for CDBG funding:

- Manna Food Center Takoma Park Distribution Site;
- Columbia Union College Victory Tower Health Care;
- Takoma Park Boys and Girls Club Youth Sports Program;
- Holton Lane Streetscape Improvements;
- ADA Accessibility Plan;
- Maple Avenue Streetscape Improvements;
- Multi-family Housing Rehabilitation Loan Program; and

WHEREAS, the Council did on October 6, 2005, review the recommendations of the Advisory Committee, and concurred with the selection of capital and public service projects forwarded by the advisory committee.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF TAKOMA PARK, MARYLAND that the following CDBG eligible projects have been accepted for consideration for funding in PY32:

<u>Sponsor</u>	<u>Project Name</u>	<u>Funding</u>
Manna Food Center	Takoma Park Distribution Site	\$ 4,500
Columbia Union College	Victory Tower Health Care	\$ 12,250
Takoma Park Boys / Girls Club	Youth Sports Program	\$ 8,250
City of Takoma Park	Holton Lane Streetscape Improvements	\$ 70,000
City of Takoma Park	ADA Accessibility Plan	\$ 25,000
City of Takoma Park	Maple Avenue Streetscape Improvements	\$ 50,000
Montgomery County DHCA	Multi-family Housing Rehabilitation	\$ *

* CDBG funds received above anticipated PY32 allocation

BE IF FURTHER RESOLVED that the City Manager is hereby authorized to submit required applications for funding for the approved projects to Montgomery County Department of Housing and Community Affairs for further review.

BE IT FURTHER RESOLVED that the City Manager is hereby authorized to execute documents and take any action necessary to carry out the intent of these resolutions.

Adopted this ____ day of _____ 2005.

Jessie Carpenter, City Clerk
